

SPC
WORLD CULTURES (HUMA2323)
COMMON COURSE SYLLABUS

ASSOC PROF NANCY SMITH
Fall 2019
HUMA2323_001_002_200

Department: Behavioral Sciences

Discipline: Humanities

Course Number: HUMA2323

Course Name: WORLD CULTURES

Credit: 3 Lecture, 0 Lab
This course satisfies as a CORE course for “Language, Culture and Philosophy”

Prerequisites: “TSI Reading” restrictions for INET

Campuses: Internet, Reese, Levelland

Textbook: **See individual Instructor’s Syllabus**

Course Description: (3:3:0) This course is a general study of diverse world cultures. Topics include cultural practices, social structures, religions, arts, and languages.

Course Purpose: This course is an introductory course designed to provide students with an understanding of how society is structured, as well as an understanding of the theories and language of anthropology. A holistic approach will be utilized to explore ideas of aesthetic and intellectual creation in order to understand the human experience across cultures

Course Requirements: To maximize the potential to complete this course, a student should attend all class sessions, complete all homework assignments, and complete all examinations. Internet courses require the work to be completed in specific time periods. The specific course requirements are listed on the individual instructor’s course information sheet.

Student Learning Outcomes:

Upon successful completion of this course, students will:

1. Demonstrate knowledge of common terms and concepts associated with the study of world cultures
2. Articulate an informed personal response and critically analyze works in the arts and humanities from various world cultures
3. Demonstrate awareness of multiple cultural perspectives by comparing and contrasting the cultural expressions of diverse world communities
4. Analyze various cultures to navigate diverse cultural spaces and recognize different world views
5. Demonstrate an understanding of geography and the location of different cultural groups in the world

Core Objectives Addressed:

- Communication Skills – to include effective written, oral, and visual communication (1,2,3,5)
- Critical Thinking Skills – to include creative thinking, innovation, inquiry and analysis, evaluation and synthesis of information (1,2,3,4,5)
- Social Responsibility – to include the demonstrated intercultural knowledge and competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities (1,2,3,4,5)

- Personal Responsibility - to include the ability to connect choices, actions, and consequences to ethical decision-making (1,2,3,4,5)

Texas Coordinating Board Approval Number (CIP): 24.0103.53 12

Standard Written English REQUIREMENT:

All written assignments should be presented using the conventions of Standard Written English. South Plains College requires all students to become proficient in "academic English," a form of English that is typically used in academic, professional, and business contexts. While slang, regional idioms, and informal kinds of self-expression are appropriate in some contexts, they are out of place in academic writing. Writing instructors and professors in courses across the campus **expect all students to demonstrate proficiency in using the conventions of academic English in their written work, whether it is in-class exams or take-home essays.** Each instructor may also add additional requirements regarding written assignments that are contained in your syllabus.

Attendance Policy: Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus.

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.

Students who enroll in a course but have "Never Attended" by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of "X" or "F" as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student's responsibility to be aware of that policy.

It is the student's responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment.

Academic Appeals Procedure

INFORMAL APPEAL

1. The student should schedule an appointment with the instructor of the course to discuss the final grade or discipline action.
2. If the student is still not satisfied, he/she should schedule an appointment with the appropriate department chairperson to discuss the situation. (The chairperson may request that the instructor also be present.)
3. If the student is still not satisfied, he/she should schedule an appointment with the Divisional Dean to discuss the situation. (The dean may request that the chairperson also be present.)
4. If the student is still not satisfied, he/she should be advised of the formal appeal process.

FORMAL APPEAL

1. If the student is not satisfied with the results of the Informal Appeal, he/she should provide the following information, in writing, to the Vice President for Academic Affairs:
 - a. A request for a formal appeals hearing.
 - b. A brief statement of what is being appealed.
 - c. The basis for the appeal.
 - d. Pertinent facts relating to the appeal.

NOTE: The agenda of the appeals hearing will include only those factors documented in the student's appeal request letter.

2. The Vice President for Academic Affairs of South Plains College, will determine the date, time and place of the hearing, and notify the student accordingly.

THE HEARING

1. Composition of the appeals committee:

a. Vice President for Academic Affairs will preside over the hearing. b. Faculty member of the student's choice. c. Faculty member and student of the Vice President for Academic Affairs. d. President of the Student Body/Student Advisory Council. e. Vice President of Student Affairs.

2. Other persons who should be available at the hearing:

a. The student who requested the hearing. b. The faculty member involved. c. Anyone the student or faculty member wishes to be present to substantiate the case. d. Chairperson and Divisional Dean.

3. Hearing Procedure: The Committee will hear the student's appeal during which the parties to the controversy, and such representatives as desired, will present all facts relating to the case. Consequently, the committee will recommend appropriate action by majority vote.

4. The termination of the hearing finalizes the academic appeal procedure.

APPEAL RESTRICTIONS

1. Only final grades or dismissal resulting from academic discipline will be considered. 2. The instructor's teaching ability or expertise will not be considered during the hearing. 3. No grade or disciplinary action can be formally appealed after a period of six (6) months from the date that the student is informed.

Tobacco Products:

South Plains College prohibits the use of any tobacco product, electronic cigarette, or vapor device throughout all indoor areas and within a 25 foot perimeter around all facility entrances, exits and HVAC air intake vents under the control of SPC, including sporting facilities and SPC vehicles. Included in this ban are tobacco products of all types (including, but not limited to, cigarettes, cigars, pipes, chewing tobacco, snuff and all other kinds and forms of tobacco prepared in such a manner to be suitable for spit tobacco use, smoking, or both). This ban also includes herbal tobacco products and simulated tobacco products that imitate or mimic tobacco products such as e-cigarettes, vapor cigarettes, pipes or other types of inhalation devices.

Campus Concealed Carry Policy:

South Plains College permits the lawful carry of concealed handguns in accordance with Texas state law, and Texas Senate Bill 11. Individuals possessing a valid License to Carry permit, or the formerly issued Concealed Handgun License, may carry a concealed handgun at all campus locations except for the following.

Natorium

For a complete list of campus carry exclusions zones by event, please visit <http://www.southplainscollege.edu/campuscarry.php>

Pursuant to PC 46.035, the **open carrying** of handguns **is prohibited** on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

Title IX Pregnancy Accommodations Statement

If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact Crystal Gilster, Director of Health and Wellness at 806-716-2362 or email cgilster@southplainscollege.edu for assistance.

Equal Opportunity /Non Discrimination Statement

South Plains College does not discriminate on the basis of race, color, religion (creed), gender, gender expression, marital status, sexual orientation, military status, national origin, sex, disability or age in its programs and activities. All SPC courses meet federal regulations under Title II of the ADA, Sections 504 of the Rehabilitation Act of 1973. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College -1401 College Avenue, Box 5, Levelland, TX 79336, 806716-2360.

INSTRUCTOR-SPECIFIC COURSE INFORMATION SHEET

HUMA2323_001_002_200
WORLD CULTURES
Assoc. Prof. Nancy Smith
FALL 2019

Instructor: Nancy Smith,
Assistant Professor of Anthropology

Office: Reese 405G
Phone: 806.716.4031
Email: nsmith@southplainscollege.edu

Office Hours: Mon, Wed – Levelland Campus – TA222 – 8:45-9:15AM, 2:15-3:45PM
Tues, Thurs – Reese Campus – RC405G – 1:30-2:30PM
Friday – Reese Campus – RC405G – 8:30-10:30AM
- or- by appointment

Required Text: *Culture Sketches: Case Studies in Anthropology – 6th edition*, Holly Peters-Golden, McGraw Hill. 2012

Assessment of Learning: Assessment entails a non-graded way of evaluating your understanding of the material. This will be done in any of the following ways, and even some not listed:

1. Class Discussion – On lecture, videos, articles, textbook
2. Sample Questions – Before some tests, I will provide you with one or two sample questions to see how well you can answer them

Diversity Statement: “In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be” (Faculty Handbook 4.1.1.1) -- How **PERFECT** for this class !!

Disabilities Statement: Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. Processing time could take up to 30 days once paperwork has been submitted. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-7162577, Reese Center (Building 8) & Lubbock Center 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

THE RULES:

Pages 11-15 of the South Plains Student Guide highlights topics and procedures of Student Conduct and Penalties for

Misconduct. I suggest you read this. Here are the highlights as they fit this class:

Academic Integrity: Cheating of any type is a serious matter and will **NOT** be tolerated. This includes cheating in any form on tests, quizzes, homeworks, and/or assignments (such as copying someone's exam or assignments), and plagiarism.

According to the South Plains College website,

<http://www.southplainscollege.edu/library/smartstarts/mod6/04-plagiarism.html>, “plagiarism is

presenting the words or ideas of someone else as your own without proper acknowledgment of the source. It is okay to use the ideas of other people, but you do need to correctly credit them. When you quote people – or even when you summarize or paraphrase information found in books, articles, or Web pages – you must acknowledge the original author.”

(If you do not know/understand what constitutes plagiarism, or if you need further clarification ask me or look it up .. **ignorance will not be an excuse.**) Do not even THINK ABOUT cheating in any way.

However, if you do and if you are caught the **following WILL happen ...**

1. You will receive a ZERO on the assignment and we will have a discussion
2. You will be ineligible to receive any extra credit points
3. You may be dropped ONE letter grade at the end of the semester
4. IF you are caught a second time, you be dropped from the class with an F
5. You will be reported to the Dean of Students

THIS HOLDS TRUE FOR ANY ASSIGNMENT – EVEN AN EXTRA CREDIT ASSIGNMENT. Penalization because of plagiarism/cheating is the consequence of YOUR choices and YOUR actions. It is not something I am doing to YOU – it is what YOU are doing to YOU.

This is serious. I am serious. DO NOT DO IT !! Take the low grade for not-knowing/doing the material, rather than the above repercussions for cheating.

Student Behavior: This is college, and I view you as an **adult. Please act like one.** Be courteous, be respectful, think before you act. Please turn off your cell phones. **Please do not text message during class.** Please do not read the paper during class. Please do not email or surf the web. Do not disrupt class. Do not sleep !! Please stay seated until class is dismissed. If you are disruptive during class, you will be asked to leave. **If you are continuously disruptive, you will be dropped from the class.**

If you are seen to be sleeping or texting or doing anything disruptive, I may stop the class until you are done. Any information that does not get presented to your classmates and covered because of YOUR choices, will be on YOU.

**** The first time you sleep, text, etc, class will be stopped and you will be addressed. If you are seen to be doing this again, you will be counted absent on every subsequent day you decide to partake in these practices. You may also be asked to leave the classroom and/or you may be dropped from the class ****

Using a LAPTOP for note-taking is permitted under the condition that you are using it to take notes ! I will ask to see your notes periodically if not daily. This is one of the conditions you agree to if you decide to use your laptop. If you use your laptop for anything other than class expectations, you are distracting those around you who can see what you are doing; you are denying them and yourself the information you/they need to score well on the test. I have the right to deny you the privilege of opening your laptop in class.

Attendance: Read the South Plains Student Guide. Here’s how it works in this class:

Students are expected to attend class regularly and attendance will be taken at the beginning of each class meeting. Please try to be here when class begins. Tardiness does not equate to full attendance and you may not be able to sign the roll sheet, take a quiz, take a test, etc. so be here on time.

Missed classes do not mean excused work. Each student is expected to turn in all assignments on the scheduled dates. DO NOT EMAIL ME YOUR ASSIGNMENTS – you must hand them in, in **hard-copy form!** **You** are also responsible for any lecture notes, hand-outs, etc, given on the day you missed. Do not expect that everything you miss can be made-up .. videos and quizzes, for example, may not be offered as a make-up/at a later date.

On your 5th absence (coming from full-class absences or tardiness or texting/disruption), I am going to assume that you do not really want to be here. Therefore you may be administratively withdrawn from the class with an F or X. **THE ONLY EXCEPTIONS TO THIS will occur in EXTREME circumstances which you must discuss with me within the same day of or prior to your absence.**

Signing someone else as “in attendance” will result in an absence for you and them. Don’t do it!

Courtesy and Respect: I am your instructor, and though I may joke around with you please don’t lose sight of the fact that I am still your instructor. So please do not address me with “hey,” “yo,” etc. This pertains to emails as well. Emails must also abide by Standard Written English. Standard Written English, courtesy and respect is expected in all manners of correspondence, and I will do the same. THANKS !!

THE GRADES:

1. 1. EXAMINATIONS: There will be three exams. The material covered on the exams includes lecture, textbook, handouts, videos, assigned readings, group work, and anything else I’ve forgotten. Basically, it is ALL on the test.

- **There are NO make-up exams except for EXTREME circumstances which must be discussed with me within the same day of (or prior to) your absence.**
- Do not be late for exams. You will not be able to take the test if someone has finished the test and has left the room.
- Please bring a pencil, pen, and a good eraser to the exams.
- I will not answer any questions about the unit **during the minutes prior to the test**. If you have any questions regarding anything that could be on the test, you will need to utilize my office hours. There will be too much going on to get ready for the test once I enter the classroom. In order to start the test on time, do not use those minutes before the test to ask me questions. It is not fair to me nor your classmates.
- If you happen to miss a test .. do not fret. A missed test does not equate to Failing the class. It could, if your grades for everything else are poor .. but if you are a good student and do well on everything else, a missed test **should not** lead to a failing grade.

2. QUIZZES: : Be forewarned .. there will be announced and unannounced quizzes. Expect them! With few exceptions there is NO make-up for missed quizzes. **If you think you have an exception, you must discuss it with me within the same day of (or prior to) the quiz/missed quiz.** Remember, being late to class could cause you to miss a quiz. Multiple “misses” will hurt your grade!

3. ASSIGNMENTS & PROJECTS: As far as “projects,” you will have many mini-projects and one large, Final Project. In addition, I may occasionally ask you to write something on a video, article, event, textbook question, or personal event. *All projects except the Final Project count twice* ****you may be asked to bring in items for your hands-on projects. Understand that if you do not, you do not get to do the project and you will receive zeros***

I usually do NOT accept LATE assignments. There are some exceptions on an assignment-by-assignment basis, not mostly – NOPE!

If I DO accept an assignment late, each 24 hrs it is late, you will start with a decreased letter grade (example given in class right now). Your assignment will not be accepted after an “F” grade is reached. **** I will let you know on an assignment-by-assignment basis which will be accepted late****

Assignments should be typed, double spaced, 10-12 font, 1” margins. You will LOSE credit if this formatting is not followed. Standard Written English format must be followed.

**** For your Final project – I WILL NOT ACCEPT LATE and IT COUNTS AS 25% OF YOUR GRADE****

YOUR OVERALL GRADE: Your grade for this course will be a reflection of YOUR scores on the above-mentioned topics. You will receive the grade YOU EARNED. Your grade is compiled in the following way

Exams (3) = 15% each = 45% total
Final Project = 25%
Quizzes, & Any Assignments (AVERAGE) = 15%
Mini-projects (AVERAGE) = 15%

Letter Grades received:
A = 90-100+
B = 80-89
C = 70-79
D = 60-69
F=59 and Below

THE GOOD NEWS:

I am a strong supporter of extra credits! I believe that in order to learn about other cultures/groups, participation and observation in cultural functions outside of the classroom is necessary. This may come in the form of attending public presentations, performances, exhibits, events, or watching videos, TV shows, as well as reading articles/books; doing chapter reviews. You may also DO a presentation to the class, bring in food, etc.. that relates.

I will announce eligible events as they come up, BUT you are not solely limited to these events. You are encouraged to do extra credits on items of your own idea.

Extra credit assignments will consist of four parts:

1. A review of the event in your own words. (**DO NOT PLAGIARIZE**) - what was "it" about. Prove that you did the extra credit, so be sure this paragraph is substantial.
 2. How it relates to class. – terms/concepts that relate to class (2 or more) and give examples to show you can correlate.
 3. What it tells you about that culture – what did you learn
 4. Your personal reflections – what did you think about "it?"
- ** If you report on an article or event, you must include a copy of the article, or a program from the event

All extra credit assignments must be turned-in typed, double spaced, normal 10/12 font, 1" margins, and with all four criteria met. Standard Written English must be displayed. If your paper is not formatted as stated, it will be turned back to you ungraded. If completed correctly, handed-in extra credits can earn you **2 points**, and presentation extra credits can earn you **6 points** to be added to your final, overall grade. A maximum of **8 points of extra credit** will be allotted to be added to your final grade. This is a CHOICE you have .. extra credits are not required.

* **THE LAST DAY TO TURN IN EXTRA CREDITS IS BY THE END OF YOUR CLASS ON:**

(T/R) Tues, NOVEMBER 19
(M/W) Wed, NOVEMBER 20

** Presenting to the class could earn you **6 points** extra credit – something to think about !!!! **

** FOOD IS an option !!! ** - If you do choose to do a presentation of any sort, please touch base with me so we can plan a day.

#2 – If you have an "A" in the class BEFORE taking the Final Exam, you will not need to take the Final Exam. I would really hate for you to mess-up and lose that "A". Yes, your extra credit work can contribute to that "A" !!

CLASS DAYS:

I am a lecturer. I do not use power point for lecture notes/slides. I will stand before you and lecture the information. I will list main points, words, phrases, dates, etc on the board before class – pay attention to these, but you will be expected to "pull out" other important information from the lectures as well. I use videos, articles, and overheads, as it is my belief that it is easier to understand what you are learning if you can "see" actual events or how it plays out in the world.

You should check your/our Blackboard page of this class WHEN INSTRUCTED. **Also, constantly check your SPC EMAIL. This is where I may have to contact you, individually, and this is where your Early Alerts will be sent to.**

FINAL NOTE:

If EVER you should have any questions, concerns, etc – come and see me. That is what I am here for .. that is what my office hours are for. I cannot help you if you don't come and talk to me.

Get to know your classmates !!

ALWAYS CHECK YOUR SPC EMAIL !!

SEMESTER SCHEDULE: Tentative – Subject to change, if needed. (Peters-Golden textbook)

UNIT	TOPIC	ACTIVITIES	TEXT BOOK READ BY DATES	TEST DAY
1	Intro, Azande, Aztec, Basseri	Videos, Worksheets, Quizzes	Azande – (TR) Sept 10 (MW) Sept 11 Aztec – (TR) Sept 17 (MW) Sept 18 Basseri – (TR) Sept 26 (MW) Sept 30	
		Articles		Intro Quiz/Test: (TR) Sept 5 (MW) Sept 9
		Crafts/projects		Cultures' Test: (TR) Oct 8 (MW) Oct 9
2	Haiti, Kaluli, Ojibwa	Videos, Quizzes	Haiti – (TR) Oct 10 (MW) Oct 14	
		Article, Worksheets	Kaluli – (MW) Oct 17 (TR) Oct 21	(TR) Nov 12
		Crafts, other Projects	Ojibwa – (MW) Oct 29 (TR) Oct 30	(MW) Nov 18
3	Minangkabau, +others	Videos, Quizzes, Article	Minangkabau – (TR) Nov 19 (MW) Nov 20	
		Worksheets, Crafts/Projects	Other cultures via video/lecture	
		FINAL PROJECT		During Finals Week ** See Below **
4	Final Project	Final Project		
	IMPORTANT DATES:			
	Monday, Sept 2	SPC CLOSED	Holiday	
	Friday, Sept 27+	NO OFFICE HOURS	I am at a conference	
	Friday, Oct 11	SPC CLOSED	Fall Break	
	Tuesday, Oct 15 Wednesday, Oct 16	CREATION STORY PROJECT instructions handed out	Please do not be absent	
	Wednesday, Nov 13 Thursday, Nov 14	FINAL PROJECT instructions handed out	Please do not be absent	
	Thursday, Nov 14	Last Day to DROP any SPC Class		
	Tuesday, Nov 19 Wednesday, Nov 20	LAST DAY to turn in any EXTRA CREDITS	By the end of your class period	
	Wednesday, Nov 27+	SPC CLOSED	Thanksgiving Break	
	Tuesday, Dec 3 Wednesday, Dec 4	FINAL PROJECTS due	NO LATES	
	FINAL EXAM: TEST #3	.002 – Monday, Dec 9 10:15-12:15	.200 – Tuesday, Dec 10 1:00-3:00	.001 – Wednesday, Dec 11 8:00-10:00

TO BE FILLED-OUT AND HANDED TO INSTRUCTOR
SMITH

Grades will not be released until this is turned-in

CLASS: HUMA2323. _____ - WORLD CULTURES

YOUR NAME: _____

CONTACT PHONE NUMBER: _____

WHERE DO YOU LIVE (CITY): _____

“ I HAVE READ THE SYLLABUS AND COURSE INFORMATION SHEET, AND I
ACCEPT THE CLASS AND ALL SPC POLICIES” - “I understand that this is how
the HUMA2323 class will be run.”

**I also understand that most questions I have ABOUT the class can be
answered IN the syllabus, and I will check it before asking Instructor Smith**

YOUR SIGNATURE: _____

TODAY'S DATE: _____