

South Plains College: General Course Syllabus

Department: Behavioral Sciences

Discipline: Humanities

Course Number: Huma 2323

Course Name: World Cultures

Credit: 3 Lecture: 3 Lab: 0 This course satisfies a core curriculum requirement: Yes- Language, Philosophy & Culture

Prerequisites: none for campus; TSI reading for INET

Campuses: Levelland, Reese, Plainview, Lubbock, and Online

Textbooks: Holly Peters Golden, Culture Sketches 6th ed. McGraw-Hill (2012), ISBN: 9780078117022

Course Specific Instructions: INET classes go to Blackboard Learn 9; campus additional materials are available on Blackboard.

Course Description: This course is a general study of diverse world cultures. Topics include cultural practices, social structures, religions, arts, and languages.

Course Purpose: This course is an introductory course designed to provide students with an understanding of how society is structured, as well as an understanding of the theories and language of anthropology. A holistic approach will be utilized to explore ideas of aesthetic and intellectual creation in order to understand the human experience across cultures.

Course Requirements: To maximize the potential to successfully complete this course, the student should attend all class meetings, complete all homework assignments in a timely manner, and complete all examinations including the final exam. Internet courses require the work to be completed in specific time periods.

Course Evaluation: Refer to the instructor's course information sheet for specifics on assignments and testing.

Attendance Policy: Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus.

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period of time as determined by

the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.

Students who enroll in a course but have “Never Attended” by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of “X” or “F” as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student’s responsibility to be aware of that policy.

It is the student’s responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment.

See instructor’s Course Information Sheet for additions to the attendance policy.

Title IX Pregnancy Accommodations Statement

If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student’s responsibility to work with the instructor to arrange accommodations. Contact Chris Straface, Director of Health and Wellness at 806-716-2362 or email cstraface@southplainscollege.edu for assistance.

Equal Opportunity /Non Discrimination Statement

South Plains College does not discriminate on the basis of race, color, religion (creed), gender, gender expression, marital status, sexual orientation, military status, national origin, sex, disability or age in its programs and activities. All SPC courses meet federal regulations under Title II of the ADA, Sections 504 of the Rehabilitation Act of 1973. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College -1401 College Avenue, Box 5, Levelland, TX 79336, 806716-2360.

Academic Integrity Policy: It is the aim of the faculty of South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension.

- **Cheating:** Dishonesty of any kind on examinations or on written assignments, illegal possession of examinations, the use of unauthorized notes during an examination, obtaining information during an examination from the text- book or from the

examination paper of another student, assisting others to cheat, alteration of grade records, illegal entry or unauthorized presence in an office are examples of cheating. Complete honesty is required of the student in the presentation of any and all phases of course work. This applies to quizzes of what- ever length, as well as to final examinations, to daily reports and to term papers.

- **Plagiarism:** Offering the work of another as one's own, without proper acknowledgment, is plagiarism; therefore, any student who fails to give credit for quotations or essentially identifiable expression of material taken from books, Internet resources, encyclopedias, magazines and other reference works, or from the themes, reports or other writings of a fellow student, is guilty of plagiarism.

See instructor's course information sheet for more information.

Student Conduct Policy:

- **Classroom Conduct:** Failure to comply with lawful direction of a classroom teacher relative to maintaining good order is considered misconduct on the part of the student. Repeated violations of disrupting a class may result in the student being dropped from that course.

- See *South Plains College Student Guide 2015-2016*, pages 13 through 18 for full policy covering other areas of conduct including penalties for misconduct and procedures for disciplinary action.

Academic Appeals Procedure

INFORMAL APPEAL

1. The student should schedule an appointment with the instructor of the course to discuss the final grade or discipline action.
2. If the student is still not satisfied, he/she should schedule an appointment with the appropriate department chairperson to discuss the situation. (The chairperson may request that the instructor also be present.)
3. If the student is still not satisfied, he/she should schedule an appointment with the Divisional Dean to discuss the situation. (The dean may request that the chairperson also be present.)
4. If the student is still not satisfied, he/she should be advised of the formal appeal process.

FORMAL APPEAL

1. If the student is not satisfied with the results of the Informal Appeal, he/she should provide the following information, in writing, to the Vice President for Academic Affairs:

- a. A request for a formal appeals hearing.^{[[SEP]]}
- b. A brief statement of what is being appealed.^{[[SEP]]}
- c. The basis for the appeal.^{[[SEP]]}
- d. Pertinent facts relating to the appeal.

NOTE: The agenda of the appeals hearing will include only those factors documented in the student's appeal request letter.

2. The Vice President for Academic Affairs of South Plains College, will determine the date, time and place of the hearing, and notify the student accordingly.

THE HEARING

1. Composition of the appeals committee:

a. Vice President for Academic Affairs will preside over the hearing.^{[[SEP]]}b. Faculty member of the student's choice.^{[[SEP]]}c. Faculty member and student of the Vice President for Academic Affairs.^{[[SEP]]}d. President of the Student Body/Student Advisory Council.^{[[SEP]]}e. Vice President of Student Affairs.

2. Other persons who should be available at the hearing:

a. The student who requested the hearing.^{[[SEP]]}b. The faculty member involved.^{[[SEP]]}c. Anyone the student or faculty member wishes to be present to substantiate the case.^{[[SEP]]}d. Chairperson and Divisional Dean.

3. Hearing Procedure: The Committee will hear the student's appeal during which the parties to the controversy, and such representatives as desired, will present all facts relating to the case. Consequently, the committee will recommend appropriate action by majority vote.

4. The termination of the hearing finalizes the academic appeal procedure.

APPEAL RESTRICTIONS

1. Only final grades or dismissal resulting from academic discipline will be considered.^{[[SEP]]}2. The instructor's teaching ability or expertise will not be considered during the hearing.^{[[SEP]]}3. No grade or disciplinary action can be formally appealed after a period of six (6) months from the date that the student is informed.

Standard Written English REQUIREMENT:

All written assignments should be presented using the conventions of Standard Written English. South Plains College requires all students to become proficient in "academic English," a form of English that is typically used in academic, professional, and business contexts. While slang, regional idioms, and informal kinds of self-expression are appropriate in some contexts, they are out of place in academic writing. Writing instructors and professors in courses across the campus **expect all students to demonstrate proficiency in using the conventions of academic English in their written work, whether it is in-class exams or take-home essays.** Each instructor may also add additional requirements regarding written assignments that are contained in your syllabus.

IF YOU ARE ON CAMPUS

Campus Concealed Carry Policy:

South Plains College permits the lawful carry of concealed handguns in accordance with Texas state law, and Texas Senate Bill 11. Individuals possessing a valid License to Carry permit, or the formerly issued Concealed Handgun License, may carry a concealed handgun at all campus locations except for the

following. Natatorium. For a complete list of campus carry exclusions zones by event, please visit <http://www.southplainscollege.edu/campuscarry.php>

Pursuant to PC 46.035, the **open carrying** of handguns is **prohibited** on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

Student Learning Outcomes/Competencies:

Students who have successfully completed this course will be expected to:

- Demonstrate knowledge of common terms and concepts associated with the study of world cultures.
- Articulate an informed personal response and critically analyze works in the arts and humanities from various world cultures.
- Demonstrate awareness of multiple cultural perspectives by comparing and contrasting the cultural expressions of diverse world communities.
- Analyze various cultures to navigate diverse cultural spaces and recognize different world views.
- Demonstrate an understanding of geography and the location of different cultural groups in the world.

ACGM Approval Number: 24.0103.53 12

Core Objectives addressed:

Communication skills- to include effective written, oral and visual communication.

Critical thinking skills- to include creative thinking, innovation, inquiry and analysis, evaluation and synthesis of information.

Social Responsibility- to include the demonstrated intercultural knowledge and competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national and global communities.

Personal Responsibility – to include the ability to connect choices, actions, and consequences to ethical decision-making.

Course Information Sheet

HUMA 2323

World Cultures

Instructor: Morgan Keener

Spring 2020

Phone: (806) 716-4320 (Plainview Campus)

Office hours: Mon/Wed, 8:30am-9:30am & 2:30-3:30pm; Tues/Thurs, by appointment/
afternoons only; Fri, 8:30am-12:30pm

Office: 101H @ the Plainview Campus

E-mail: mkeener@southplainscollege.edu but after the first day of class use the e-mail within Blackboard to contact me

Textbook: **Holly Peters Golden, Culture Sketches 6th ed. McGraw-Hill (2012), ISBN: 9780078117022**

Thank you: I am honored that you have chosen to be in my course. I want to thank you in advance for the time and hard work that you will put into this learning experience. One of the keys to being successful in college, and especially in an online class, is constant communication with your instructor. Feel free to email me anytime about any question or concern you may have. Also please log into Blackboard once a day to stay on top of any announcements or changes that may take place. Blackboard is your number one source of information for this course, so please be responsible. I wish you all luck this semester and hope that the grade you achieve in this course will reflect the effort you put into it.

How this Course is conducted:

This course is a virtual/online classroom that uses Black Board. We DO NOT meet face to face. Attendance will be taken according to the following: 1. Participation in class discussions by posting to the discussion board; 2. Completing REVEL assignments and taking the chapter quizzes on or before the midnight due date; 3. Turning in assignments on or before the midnight due date. If you stay on top your course work you will be fine.

Logging into Blackboard:

To access your course, go to <https://southplainscollege.blackboard.com/> or go to the SPC Homepage and click on the "Login to" link in the top right-hand portion of the page and then click on the Blackboard link on the pull-down or you can type or copy the address into the address window of your computer. I recommend that you bookmark Blackboard on your computer for quick access. You can also log into MySPC and there is a Blackboard link there.

Once you reach the site you will click "Log In". The log-in screen will come up asking for your user name and password. Simply follow the instructions on the screen.

OTHER INFORMATION concerning Blackboard:

Open Computer Lab: There is an Open Computer Lab located on the Levelland campus in the Technology Center. It is available to all students, with priority given to those students enrolled in computer classes. Computers are also available on the Reese Center, Lubbock, and Plainview campuses. Check with libraries and labs for hours.

Technical Problems/Support: If you are having computer problems, you have to let me know. I will try to help you in any way that I can. Please remember that it is your responsibility to have a backup plan if your computer goes down. Please have this plan in place now and do not wait until it is a crisis situation. If you lose your course work due to bad flash drives, Internet service down, computer crash, or your dog ate your homework, there is nothing I can do about it. **THIS IS YOUR WARNING TO HAVE A BACKUP PLAN IN PLACE.**

- **IMPORTANT:** Most tech issues are related to failure to update java, using the incorrect internet browser (try use Google Chrome or Firefox instead of Internet Explorer), and/or not deleting browsing history files daily. Most issues are related to computer issues, not Blackboard. Please note that this instructor does NOT recommend use of any handheld devices for taking this course. Cellphones are wonderful but not for course work done on the Internet.
- Reminder - **bookmark** the Blackboard login page on your computer.

SPC Technical Support Contact: Call (806) 716-2180 or email at Blackboard@southplainscollege.edu for student technical support. I am your course work support contact. Only call or e-mail technical support with questions about Blackboard or computer functioning. There is Technical Support information in the Start Here area of your Blackboard course. It contains links to Student Tutorials and the Student Orientation Course for Blackboard. Contact me for any course content information.

PLEASE DO NOT WAIT UNTIL THE LAST MINUTE TO TURN COURSE WORK IN OR YOU MAY HAVE PROBLEMS! Remember the saying "**TECHNOLOGY HAPPENS!**"!

Anti-virus Software: Please make sure that your computer has an up-to-date antivirus software program installed.

Academic Integrity: It should be understood that students found guilty of cheating or plagiarism will earn a zero on the work in question for the first offense and will be dropped from the course with an 'F' should a second offense occur. Any amount of dishonesty is subject to these consequences, whether a lot or a little; this can include but is not limited to one copied sentence of a written assignment, a missing citation, an entire paper copied from someone/somewhere else, one plagiarized post on a discussion board, one copied exam item, looking at the scantron of another student during an exam or an exam or other coursework completed by someone other than yourself. You have also committed academic dishonesty when sharing course content/items/answers. This includes sharing course content with classmates or future students as well as sharing course content on websites such as Quizlet, Course Hero, or similar "study applications." For further information and examples please see the Catalog, Student Guide, or refer to www.plagiarism.org

There is an APA Citation tutorial in the Applying the Sociological Imagination Essay section of your Blackboard course.

Computer Requirements: Browser plug ins and security software: most web educational experiences will require the use of several additional browser plug ins. It is highly recommended that you have an anti-virus program on your computer. You may also need Adobe Acrobat for several readings and a multimedia player such as Windows Media Player. Firefox is the recommended browser for Blackboard. Please download and use it. Since this course is entirely online, participants are expected to have a least an elementary knowledge of their microcomputer operating system and basic knowledge of software and tools such as word processor, e-mail, an Internet browser, and search engine.

Attendance Policy: This course is a virtual/online classroom that uses Black Board. We DO NOT meet face to face. Attendance will be taken according to the following: 1. Participation in class discussions by posting to the discussion board; 2. Completing/ taking the chapter quizzes on or before the midnight due date; 3. Turning in assignments on or before the midnight due date.

This is IMPORTANT!

Due to Financial Aid and South Plains College requirements for participation/attendance a student who fails to turn in 5-chapter quizzes or 3 discussions during the semester **may** be dropped with a grade of "X" from this course. If missed assignments occur after the final drop date the grade will be an "F".

It is essential that you have reliable access to the internet. It is not necessary to purchase your own computer but you should have a backup plan in place should you encounter computer problems. Firefox is the recommended and supported browser for Blackboard. There are open computer labs to all enrolled SPC students on all campuses. It is your responsibility to have the required computer skills necessary to complete this course. Should you encounter technical difficulties please use the information below:

Technical help with Blackboard and Student Support Services: Links are provided on your Blackboard Home page under Start Here for Course Requirements.

Diversity

In this class, the instructor will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world, and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

It is the policy of South Plains College to offer all educational and employment opportunities without regard to race, color, national origin, religion, gender, disability or age. In addition, this instructor will not tolerate remarks or gestures that can be construed to be sexist, racist, heterosexist or in any way disparaging to another person. Students who exhibit such behavior will be dropped from the class with a semester grade of "F" regardless of race, ethnicity, sex, religion, or sexual orientation.

COURSE POLICY AND REQUIREMENTS

This is what you need to do to **earn** your grade:

Course Work:

Discussion Assignments – for discussions there will be several questions or prompts to the discussion board area. The first posting should be your own individual thoughts or comments relating the text material to the video (with appropriate page citations from the textbook). Then you should reply to two classmates to earn full credit for this activity. The primary goal for this portion of the course is to “talk” about what you are learning so it is more appropriate to informal and conversational in these assignments though I still encourage you to avoid “text” language. In the initial post your goal is to link examples from the video to the concepts presented in the textbook. These textbooks references should be cited using APA format. See “citing sources” link for examples. This is also the place to include personal experiences and/or reactions. For the two replies you should ask questions, provide feedback, and share personal experiences or reactions that encourage other students to think more deeply, constructively disagree at time, apply textbook/course information to other comments and feel compelled to share their own personal experiences/reactions. If you repeat yourself in reply messages you will only receive partial credit – your responses need to be authentic and meaningful to the conversation. Also, simply stating, “I agree” is not detailed or complex enough to earn points. Discussion questions are worth 50 points.

Discussion Guidelines/Requirements: Discussions topics are located in the “Discussion Tool” in Blackboard. Most discussions will require viewing a video and the link to the videos is located in the discussion topic instructions. You are required to write one original post and reply to two classmates in order to receive full credit. You will need to follow the guidelines below when constructing your original post and your two replies:

Original message requirements (worth up to 30 points):

- Due as indicated on the calendar by midnight
- 200-300 words in length
- Make direct connections between the video and the textbook information
- Include personal experiences and reactions

Reply message requirements (worth up to 20 points):

- Two replies due at midnight as indicated on the course calendar
- Minimum of 100 words each
- Ask questions to encourage students to think deeper
- Share personal experiences that relate to the discussion topics
- Constructively disagree at times
- Provide meaningful feedback – DO NOT simple state “I agree”

Quizzes: There will be individual chapter quizzes given each week to go along with your readings. These quizzes will be multiple choice and you will be given 2 attempts on each quiz. Quizzes are worth 20 points each.

Term Project: End of course written term project; please refer to Blackboard for more information. **This project is worth 150 points. *** This project includes a “Term Project Preview” with a specific due date (please see course calendar) – the preview is worth 25 points.**

Reading Assignment: There are two reading assignments this semester. The material and assignment is provided under the "Assignments" area in Blackboard. This should be a polished essay using the conventions of Standard Written English and a minimum of 500 words. Any information from the text must be cited using APA format in order to avoid plagiarism. These assignments is worth 75 points each.

All written assignments should be presented using the conventions of Standard Written English – text message language or abbreviations DO NOT meet this standard.

Writing tips: All written work should be presented in APA format. Please utilize the website below for more information and examples. Word is highly recommended as it is useful in detecting spelling or grammatical errors. Always proofread your writing. Use the "enable html" button to spell check emails and discussions. Do NOT use Wikipedia as an academic source. A well-written paragraph is usually around 5 sentences (a topic sentence, 3 supporting sentences, and a closing sentence)

https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_style_introduction.html

Break down of points for the course:

15 Chapter Quizzes =	300 points
Term Project =	150 points
Term Project Preview =	25 points
2 Reading Assignments =	150 points
5 Discussion Postings =	250 points
Introduction Module =	25 points
Final Exam =	100 points

All grades will be posted in Blackboard under the My Grades link.

Total Possible Points 1,000 points

Grading scale: A = 1000-900; B = 899-800; C =799-700; D = 699-600; F = 599 and below.

Course Calendar – Spring 2020

All due dates are on Sundays and Thursdays, except for your Final Exam, which is due on a Monday. All assignments are due by Midnight. Please refer to this course calendar to stay on track throughout the semester.

Date	Day of the Week	Course Work
Jan 13	Monday	Classes begin
Jan 19	Sunday	Introduction Module Due by Midnight

Jan 20	Monday	Martin Luther King Holiday: No Classes
Jan 23	Thursday	Chapter 1 Quiz
Jan 26	Sunday	Chapter 2 Quiz
Jan 30	Thursday	Chapter 3 Quiz
Feb 2	Sunday	Discussion #1
Feb 6	Thursday	Chapter 4 Quiz
Feb 9	Sunday	Chapter 5 Quiz
Feb 13	Thursday	Chapter 6 Quiz
Feb 16	Sunday	Discussion #2 Term Project Preview Due
Feb 20	Thursday	Chapter 7 Quiz
Feb 23	Sunday	Chapter 8 Quiz
Feb 27	Thursday	Chapter 9 Quiz
Mar 1	Sunday	Discussion #3
Mar 5	Thursday	Chapter 10 Quiz
Mar 8	Sunday	Chapter 11 Quiz
Mar 12	Thursday	Chapter 12 Quiz
Mar 15	Sunday	Discussion #4

Mar 16-20	Monday-Friday	Spring Break – No Classes
Mar 29	Sunday	Reading Assignment #1
Apr 2	Thursday	Chapter 13 Quiz
Apr 5	Sunday	Chapter 14 Quiz
Apr 9	Thursday	Chapter 15 Quiz
Apr 13	Monday	Easter Break- No Classes
Apr 16	Thursday	Discussion #5
Apr 23	Thursday	Reading Assignment #2 Last day to drop a class
Apr 30	Thursday	Term Project Due
May 4	Monday	Final Exam due by Midnight

This calendar is subject to change. Students will be notified in class and/or through Blackboard of any changes.