

**Syllabus for Dual Credit Hybrid Public Speaking - Grace Cooperative**

Spring 2025

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Office:

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Office Hours:

Mon, Wed, Thu: 9:25 - 11:25 am; Tue: 1230p - 230p

Digital Office Hours: By appointment

South Plains College  
Course Syllabus: SPCH1315  
Revised Spring 2025

Department: Communications

Discipline: Speech Communication

Course Number: SPCH1315

Course Title: Public Speaking

Available Formats: Conventional, Internet, **Hybrid**

Campuses: Levelland, Reese, Plainview, Lubbock Center, **Online Dual Credit**

**Course Description:** This course will prepare you to communicate in a public and small-group setting, with special emphasis in online contexts to prepare you for the workforce of the future.

**Prerequisite:** None

Credit: 3 Lecture: 3 Lab: 0

This course partially satisfies a Core Curriculum Requirement:  
Institutional Foundational Component Area (090)

Textbook: [Exploring Public Speaking: Edition 4.2](#), Tucker et al

Blackboard Access IS REQUIRED

Weblink: <https://www.exploringpublicspeaking.com/download>



This text is part of the OER program. The text is free. It can be found at the link above in many formats, including PDF. There is no physical version of the text, but the student can have it printed at their own expense, if so desired.

**Core Curriculum Objectives addressed:**

- Communications skills—to include effective written, oral and visual communication
- Critical thinking skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- Teamwork—to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- Personal Responsibility—to include the ability to connect choices, actions, and consequences to ethical decision-making.
- Social Responsibility—to include the demonstrated knowledge and competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

**Student Learning Outcomes:**

Upon successful completion of this course, students will:

1. Demonstrate communication competence and critical thinking through an understanding of the foundational communication models.
2. Demonstrate essential public speaking skills in professional presentations.
3. Demonstrate written and oral competencies as it relates to employment (including job searches, interviews, interpersonal interaction, conflict management, leadership and performance appraisals.)
4. Apply essential dyadic and small group processes as they relate to the workplace.
5. Utilize various technologies as they relate to competent communication.
6. Demonstrate effective cross-cultural communication.

**Course Evaluation:**

Course grade will be assessed according to the completion of the following using percentages noted:

**Evaluation**

Grades in this course are as follows: 90-100% = A; 80 – 89% = B; 70 – 79 % = C; 60 – 69% = D; 59% and below = F

Course grade will be assessed according to the completion of the following using percentages noted:

Major Presentations (speeches)	40%
Exams / major grades	30%
Daily Work, Class Participation	30%

**Supplies:**

1. Textbook (linked above)
2. Computer, capable of accessing Blackboard
3. Speech visual aids and technology necessary to create them

Course Purpose: The purpose of this course is to facilitate growth within the individual of those skills necessary to be an effective communicator. The course ensures said growth through instruction in the theories and principles comprising effective communication, as well as the application of those theories to the creation and delivery of speeches.

**Technical Requirements**

- Desktop or laptop computer
- High speed internet access
- SPC E-mail
- Word Processing software
- Audio and video capabilities (for watching and listening to course content)
- Web camera and microphone (for video conferencing and recording)
- All software needs to be updated on computer or laptop

**Technical Skill Requirements**

Be comfortable with the following

- Word Processing
- Using email for communication, attaching documents
- Internet search engines and browsers
- Recording and uploading video files. Not having a way to record speeches or vlogs will not be tolerated as an excuse for failure to submit assignments.
- The ability to download video files, or to stream files.

**Course Requirements:**

1. To read the information assigned in the text; anything assigned to be read from the text might appear on an exam.
2. To follow directions on blackboard.
3. To deliver speeches and written materials in a language instructor understands.
4. To participate in any required forum discussions.
5. To show maturity and professionalism in preparation of assignments and in classroom behavior. This means speech topics must be appropriate.
6. To show courteousness to fellow classmates/speakers.
7. To seek help from the professor if assistance is required in some way.

8. To appropriately cite information obtained from other sources, both in written and verbal formats. Please refer to the academic honesty section below for further details.
9. To initiate withdrawal from the course if absences become excessive.  
Your professor may drop students if uncommunicative for over two weeks.

### **Grade Distribution**

#### **Major presentations (40%):**

- Introductory Presentation
- Informative Presentation
- Persuasive Presentation
- Oration of historical speech
- Group Presentation

#### **Test Grades (30%):**

- Group Meetings
- Exam 1
- Exam 2
- Final Exam

#### **Daily Grades (30%):**

- Chapter quizzes in blackboard
- Peer-evaluations
- Self-evaluations
- Speech rough drafts
- Any other assigned daily tasks, such as introductory email et cetera

### **Hybrid Course Structure**

This course will include both online content and in-person meetings. I will be meeting with the class every Grace Coop meeting during Silver Hour, and beyond that your coursework will be completed online. You will find that we have very little time for lecture. This is because most of your speeches will also be delivered during our in-person sessions; this alleviates the need for recording yourself delivering speeches, or attending synchronous meetings via zoom. Therefore, it's crucial you attend all of these meetings. If you plan to miss for any reason, it is your responsibility to inform me ahead of time. It's also crucial that you do your online work on time.

### **Late Work Policy**

Module quizzes, learning activities, vlogs/comments, speech uploads, and peer and self-evaluations are due the date mentioned in the syllabus or in class. Late work will not be accepted. Absences / failure to submit may be excused for extended illnesses, death in the family, or conflicting school-sponsored extracurricular events (away games). This is at the

Professor's discretion. In such instances, you must submit verifiable and official documentation to your instructor (e.g., a doctor's note or signed form from your coach / teacher sponsor). Technological issues are not an excuse for late work. Do your assignments, quizzes and speeches early to ensure you have time for any issues that might arise.

Any accepted excuse grants the student one extra week to complete the work. More than that must be discussed with the professor PRIOR to the adjusted due date.

At the professor's discretion, online work due on Friday may be extended two days (to Sunday evening, typically) if the request is made by midnight of the Thursday preceding the due date.

**Attendance Policy:**

Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus.

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the school or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period of time as determined by the instructor (1 week). Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.

Students who enroll in a course but have "Never Attended" by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of "X" or "F" as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student's responsibility to be aware of that policy. Attendance in a hybrid course, for the purpose of census drops, is defined as attending at least one face-to-face meeting or completing your first assignment (emailing me and answering specific questions).

It is the student's responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the student will owe any balance resulting from the adjustment.

**Student Code of Conduct Policy:** Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others' behavior that is rude, disruptive, intimidating, aggressive, or demeaning. Student conduct that disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.

**Academic Honesty:** Appropriate citation and documentation will be given for materials and information obtained from other sources. Cases of plagiarism will be treated as will any case of academic dishonesty, with AT LEAST a failing grade for the assignment/examination. In addition, the student may be dropped from the course with a failing grade. See the Student Handbook for more information.

**Diversity, Disability, Nondiscrimination, Concealed Carry Statements:**

<https://www.southplainscollege.edu/syllabusstatements/>

**Contacting your professor:** Please feel free to contact your professor if you have questions or concerns about your progress in this class. Please try to let him know in advance if you will have to miss class. You may contact your professor in person during office hours, or by email.

**Online Content Schedule:** Tentative, subject to change as needed. Please note that daily activities will be found via blackboard. Finally, all assignments are due the date listed (typically Friday of the week in question, unless specified otherwise here or on Blackboard) by midnight. If you are unable to complete an assignment by that time then I suggest you contact me early.

<u>Week #</u>	<u>Dates</u>	<u>Content Covered</u>	<u>Assignments Due</u>
<u>Week 1</u>	Jan 13 - 17	Read Chapter 1	Ch 1 quiz Intro Speech Assigned Introductory Email
<u>Week 2</u>	Jan 20 - 24	Read Chapter 6 + 2 In-class deliveries	Ch 6 + 2 quiz
<u>Week 3</u>	Jan 27 - 31	Read Chapter 3	Ch 3 quiz
<u>Week 4</u>	Feb 3 - 7	Read Chapter 4 + 7 Group and Informative assigned	Ch 4 + 7 quiz Informative Topics Due
<u>Week 5</u>	Feb 10 - 14	Read Chapter 9 + 12	Ch 9 + 12 quiz
<u>Week 6</u>	Feb 17 - 21	In-class deliveries	Informative Deliveries day 1
<u>Week 7</u>	Feb 24 - 28		Exam 1
<u>Week 8</u>	Mar 3 - 7	Read Chapter 5 In-class deliveries	Ch 5 quiz Informative Deliveries day 2
<u>Week 9</u>	Mar 10 - 14	Read Chapters 8 + 13 Persuasive Assigned Oration Assigned	Ch 8 + 13 quiz
<u>Week 10</u>	Mar 17 - 21	SPRING	BREAK
<u>Week 11</u>	Mar 24 - 28		Oration Excerpts Due
<u>Week 12</u>	Mar 31 - Apr 4	Read Chapter 14 + 10	Ch 14 + 10 quiz
<u>Week 13</u>	Apr 7 - 11	In-class oration deliveries	Persuasive speeches due
<u>Week 14</u>	Apr 14 - 18	Read Chapter 11 + 15	Ch 11 + 15 quiz
<u>Week 15</u>	Apr 21 - 25	Review for Final	Exam 2 Group Project
<u>Week 16</u>	Apr 28 - May 2	Review for Final	Check Grades / Contact Prof.
<u>Finals:</u>	May 5 - 8	Final Exam	Final Due - WED the 7th!

**Important Dates:** Spring Break: March 17 - 21



**Face-to-Face Schedule:** Face-to-Face planned activities:

<u>Week #</u>	<u>Dates</u>	<u>Content Covered</u>	<u>Assignments Due</u>
<u>Week 0</u>	Jan 10	Intro to course, watch a good and bad speech	
<u>Week 1</u>	Jan 17	Intro outlining activity	
<u>Week 2</u>	Jan 24	Intro delivery	
<u>Week 3</u>	Jan 31	NO CLASS	
<u>Week 4</u>	Feb 7	Group Project and informative assigned, build groups Informative topic proposals required	
<u>Week 5</u>	Feb 14	Informative workshop - Outlines and Visual Aids	
<u>Week 6</u>	Feb 21	Informative Delivery Day 1	
<u>Week 7</u>	Feb 28	NO CLASS	
<u>Week 8</u>	Mar 7	Informative Delivery Day 2	
<u>Week 9</u>	Mar 14	Persuasive Speech Assigned / Persuasive Workshop - topics Oration Assigned	
<u>Week 10</u>	Mar 21	SPRING BREAK	
<u>Week 11</u>	Mar 28	Persuasive workshop - Outlines Oration Excerpts submitted	
<u>Week 12</u>	Apr 4	Persuasive workshop - Visual Aids / Discuss Orations	
<u>Week 13</u>	Apr 11	Oration Deliveries	
<u>Week 14</u>	Apr 18	NO CLASS	
<u>Week 15</u>	Apr 25	NO CLASS	
<u>Week 16</u>	May 2	NO CLASS	
<u>Finals:</u>	May 5 -8	FINALS ONLINE	