

Welcome to ENGL1301

Start Here!

Hi! My name is Emily Gilbert. Welcome to my ENGL1301 class. If you need to contact me during the semester, email me at egilbert@southplainscollege.edu. You can also come and chat in person. I'll be at the Lubbock Downtown Center from 10:00-2:00 Mondays, and 7:30-8, 12:15-12:30, 2-2:15 on Tuesdays and Thursdays or by appointment.

ENGL 1301: Composition I Syllabus

Department: English and Philosophy

ENGL 1301 Course Description: This course is an intensive study and practice of the composition process from invention and researching to drafting, revising, and editing, both individually and collaboratively. The curriculum includes the teaching of effective rhetorical modes as well as audience, purpose, arrangement, style, and collateral readings. The instructional focus is on writing the academic essay as a vehicle for learning, communicating, and critical analysis.

ENGL 1301 partially satisfies a Core Curriculum Requirement: Communications Foundational Component Area (010)

Core Curriculum Objectives addressed:

- ☒ Communications skills—to include effective written, oral and visual communication
- ☒ Critical thinking skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- ☒ Teamwork—to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- ☒ Personal Responsibility—to include the ability to connect choices, actions, and consequences to ethical decision-making.

Student Learning Outcomes: Upon successful completion of this course, students will:

1. Demonstrate knowledge of individual and collaborative writing processes.
2. Write essays that exhibit logic, unity, development, and coherence.
3. Develop ideas with appropriate support and attribution.
4. Write in a style appropriate to the audience and purpose.
5. Read, reflect, and respond critically to a variety of texts.
6. Use American English, with an emphasis on correct grammar, voice, parallelism, punctuation, spelling, and mechanics in language appropriate for academic essays.
7. Write a minimum of six 500-word essays.

Class Procedures and Policies

What you will need for this class:

1. Working computer or plans to work at the lab on campus
2. Textbook and novels (I will provide access to an ebook. But you can rent from the library and get an audiobooks if you would rather, but you might want a hard copy to look at for our essays. I get cheap, used books on amazon).
 - a. *My Antonia* by Willa Cather
 - b. *All Quiet on the Western Front* by Erich Maria Remarque
 - c. Harlem Renaissance Poetry (provided by Mrs. Gilbert)
 - d. *The Great Gatsby* by F. Scott Fitzgerald
 - e. *Father Brown Mysteries* by G.K. Chesterton
 - f. *Animal Farm* by George Orwell

What I can expect from Mrs. Gilbert:

1. Availability – I'm available during office hours, and I will also answer emails/texts within 24 hours Monday-Saturday. I will not answer email/texts on Sunday.
2. Grading - You will receive all papers back within 3 weeks. Grades will be posted on Blackboard within 1 week of being passed back.
3. Announcements – Homework is available on Blackboard.
4. I will not always accept late work. You are throwing yourself on my mercy if you turn something in late.

What Mrs. Gilbert expects from me:

1. Access Blackboard every week. You will turn in everything online. Learn how to use Blackboard. If you don't know how to use Blackboard, YouTube has lots of tutorials.
2. Complete homework. Find all assignments on Blackboard. If you have questions about the assignment, ask them before the assignment is due.
3. Respect me and fellow students.
4. Participate! Students who participate in class have better success rates and satisfaction.
5. Submit your own work!

Grading

Course Evaluation:

Course grades will be determined by the following scale:

90% – 100% = A

80% – 89% = B

70% – 79% = C

60% – 69% = D

0% – 59% = F

You must earn a C or better in the course to be TSI Compliant.

Final Drafts	50% (Final essay score may replace your lowest essay score).
Essay Exam	15%
Outlines	15%
Essay Reviews	10%
Participation	10%

Important Policies

WITHDRAWAL POLICY: The last day to withdraw/drop with a grade of “W” is December 2nd. It is the student’s responsibility to withdraw from this course. Otherwise, students will be assigned their earned letter grade at the end of the course. Course averages will be updated twice each week, and guidance will be provided throughout the term to help students decide whether they need to drop the class or not. For more information regarding drops/withdrawals, please visit <https://www.southplainscollege.edu/admission-aid/apply/schedulechanges.php>.

COVID-19: For information and resources about COVID-19, please visit <https://www.southplainscollege.edu/emergency/covid19-faq.php>.

For information regarding official South Plains College statements about diversity, disabilities, non-discrimination, Title V Pregnancy Accommodations, and Campus Concealed Carry, please visit: <https://www.southplainscollege.edu/syllabusstatements/>.

Photo Release As a student in this class, I understand that my image may appear in photographs, and things I’ve said or written may be used by the South Plains College Teaching and Learning Center for the purpose of illustrating class activities and the content of this course. If you wish to refuse this photo release, write I refuse photo release after your signature on page 7.

Plagiarism and Cheating Policy

There is zero tolerance for academic dishonesty in this course. Do not under any circumstances use words you didn’t write in an essay or assignment without proper documentation. If you’re not sure about proper documentation, you must reach out via email or office hours to ensure academic integrity. Plagiarism will automatically result in an F for the assignment and can result in getting dropped from the course with an F. In addition, an Academic Dishonesty Report may be filed with the Dean of Students.

Plagiarism violations include, but are not limited to, the following:

1. Using Artificial Intelligence websites or apps **to generate, revise, or translate** all or part of a paper or other assignment;
2. Turning in a paper that has been purchased, borrowed, or downloaded from another writer or from an online site;
3. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
4. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them;
5. Submitting an assignment for this course that you also submitted to another course without my express approval;
6. Missing in-text citations and/or missing works cited entries.

Cheating violations include, but are not limited to, the following:

1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, texting, internet, Quizlet, etc.) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain unfair advantage;
5. Taking an examination for another;
6. Altering grade records;
7. Copying another’s work during an examination or on a homework assignment;
8. Rewriting another student’s work in Peer Reviews so that the writing is no longer the original student’s;
9. Taking pictures of a test, test answers, or someone else’s paper

SPC Artificial Intelligence Statement on the official Syllabus Statements webpage:

<https://www.southplainscollege.edu/syllabusstatements/>

Tentative Agenda/Course of Study

This course of study is outline and is subject to change. Your assignments (including required readings) will be posted on Blackboard weekly and are due on Tuesday unless otherwise specified. Only the major essays are listed below. There will be other weekly assignments due through Blackboard. Be sure to check Blackboard daily to see what will be due for your class. These weeks correspond to the weeks posted in Blackboard. Revised 7/2024.

Week	Chapters/Objectives/Readings	Essays due
Week 1 Aug. 26-30	Syllabus	
Week 2 Sept. 2-6	Campus Closed 9/2 Labor Day Holiday	
Week 3 Sept. 9-13	1-on-1 meetings	Essay Exam
Week 4 Sept. 16-20		Descriptive Essay Due
Week 5 Sept. 23-27		
Week 6 Sept. 30 – Oct. 4	1-on-1 meetings	Analysis Essay Exam
Week 7 Oct. 7-11		Analysis Essay Due
Week 8 Oct. 14-18	Campus Closed 10/18 Fall Break Holiday	
Week 9 Oct. 21-25		
Week 10 Oct. 28 – Nov. 1		Compare/Contrast Essay Exam
Week 11 Nov. 4-8	1-on-1 meetings over C/C Essay <i>Registration opens for Spring on 11/8</i>	Compare/Contrast Essay Due
Week 12 Nov. 11-15		
Week 13 Nov. 18-22	1-on-1 meetings over Persuasive Essay	Essay Exam
Week 14 Nov. 25-29	Campus Closed 11/27-30 Thanksgiving	Essay Due
Week 15 Dec. 2-6	12/2 is the Last Day to Drop Classes	Essay Exam
Week 16 Dec. 9-12	1-on-1 meetings over Persuasive Essay Finals Week	Essay Due

Statement of Personal Responsibility

Successful completion of this course depends on the student accepting personal responsibility for:

- o following guidelines of the syllabus
- o attending class (arriving on time) with an attitude to actively participate in the classroom learning experience and intellectually acquire the material presented, without texting or perusing social media during class,
- o setting aside adequate study time to read and prepare for classes,
- o budgeting sufficient time in advance of exam and assignment dates to successfully accomplish each course requirement
- o evaluating personal performance as reflected in each individual grade received and the cumulative effect of those grades on the successful completion of this course,
- o taking responsibility for strategies and tasks which will improve study skills and habits during this semester,
- o and accepting personal responsibility for the choices, actions and consequences made as a student of this course.

I, _____ (printed name), have read the entire syllabus for this course, and understand the contents, requirements and obligations. I agree to accept personal responsibility for my performance as a student in this course and the consequences for my decisions and actions.

(Signature) _____

Date _____ Course, Section _____