

South Plains College  
Department of Mathematics and Engineering  
Fundamentals of Math I: 1350.001  
Fall 2024 Course Policies

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**Office Hours:** As listed or by appointment.

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 am – 11:00 am 1:30 pm – 2:30 pm		9:00 am – 11:00 am 1:30 pm – 2:30 pm		9:00 am – 11:00 pm

**Email Correspondence:** All email correspondence should come from your **SPC email address**. Please give me up to 24 hours to respond via email. **Please do not message me using Blackboard messages**. I do not check messages in Blackboard, but I will check my SPC email regularly. If you email about a specific math question, please attach a picture of the question and the work that you have tried.

**Required Material:**

**MyMathLab Kit:** A Problem Solving Approach to Mathematics for Elementary School Teachers, 13<sup>th</sup> edition, by Billstein, Libeskind, & Lott. ISBN: 9780135190050

This kit is free with the purchase of a new textbook at either SPC bookstore or you may also purchase it online at [pearsonmylabandmastering.com](http://pearsonmylabandmastering.com) in which you will need a credit card or PayPal. I encourage you to purchase this kit immediately. If you have not yet purchased the access code, that opportunity should be provided as you go through the registration process. There is a 2 week free trial that you may use for the first two weeks of class. MML should be accessed through the provided link in Blackboard.

**Supplies:** Pencils, erasers, 3-ring binder, notebook paper, scientific calculator (when allowed). You will need reliable internet service, a way to print documents, a way to scan and upload documents and a device with the capability to participate in a zoom meeting with video and audio.

**Student Responsibilities & Expectations:**

- 1. Come to class on time and prepared to learn. (Pencil, book, notebook, calculator, ect.)**
2. Read the syllabus.
- 3. Check your email!**
- 4. Good study habits are essential for success.**
5. Take notes, participate in class, and complete course assignments early enough to seek help if needed.
6. Food and drink are NOT allowed in the classroom with the exception of bottled water.
7. Cell phones and any other electronic devices must be silenced and put away before entering the classroom. Use of these devices during class will result in a zero for that day's quiz, homework, or exam.

<b>Grading:</b>	Homework/Quizzes/Activities/Mini Lessons	15%	<b>Grading Scale:</b>	A	90-100
	TEKS Investigation Project	10%		B	80-89
	Unit Exams	60%		C	70-79
	Final Exam	15%		D	60-69
			F	59 or below	

**Homework:** Homework will be assigned for each section on MyMathLab (MML). Although the homework is done online, the problems should be worked neatly either in a spiral or notebook paper in pencil. Homework problems given in MML may be reworked as many times as you wish, before the deadline, to get a 100 on the assignment. The homework for lessons taught on Monday will be due on Thursday of that same week and the homework for lessons taught on Wednesday will be due the following Monday.

**Quizzes:** Quizzes will also be assigned on MML. Again, the problems should be worked neatly in either a spiral or on notebook paper in pencil. You may submit quizzes two times, and the highest of the two grades will be counted. You will be allowed 80 minutes to complete each quiz.

**Activities:** There will be activities on a regular basis. You will receive a grade for your participation in these activities. If you are absent on the day an activity is given, you will receive a zero for that activity.

**Mini Lessons:** Each student will be required to prepare and teach mini lessons throughout the semester. If you are absent on the day you are to teach a lesson, you will receive a zero.

**TEKS Investigation Project:** Each student will complete the TEKS Investigation Project. More information will be given in class. A grading rubric will also be provided.

**Exams:** There are 4 unit exams (15% each) and a comprehensive final exam (15%). Dates for the exams are given on the course calendar. Exams will be paper exams given in class. If the course is moved to an online format, exams will be videoed. Reviews will be provided. If for any reason you are unable to take an exam at the designated time you must contact me prior to class time. Make-up exams will be given at the discretion of the instructor.

### MATH 1350.001 ASSIGNMENTS AND DUE DATES – Fall 2024

Here are the due dates for the semester. Below each date is a list of what assignments must be completed by **11:00 pm** on that date. Do not wait until the last minute to try to do the assignments!!! Late work will not be accepted! The homework assignments and quizzes are open, so you can work ahead if you would like. The homework assignments in MML are unlimited attempts up to the due date and are not timed. You will have 80 minutes and two attempts to complete quizzes. All other assignments are located in Blackboard.

**Week 1 (Aug 26 – Sept 1) All assignments for this week will be due Sunday, Sept 1 @ 11pm.**

- Print and complete notes for section 1-1 by watching video lecture posted on blackboard. Place notes into a binder and be prepared to scan and email them to instructor at the end of the unit.
- Homework 1: 1-1 (located in MML)
- Print and complete notes for section 1-2 by watching video lecture posted on blackboard. Place notes into a binder and be prepared to scan and email them to instructor at the end of the unit.
- Homework 2: 1-2 (located in MML)

**Week 2 (Sept 2 – Sept 8) All assignments for this week will be due Sunday, Sept 8 @ 11pm.**

- *Labor Day Holiday – Sept 2*
- Quiz 1 (located in MML)
- Print and complete notes for section 2-2 by watching video lecture posted on blackboard. Place notes into a binder and be prepared to scan and email them to instructor at the end of the unit.
- Homework 3: 2-2 (located in MML)

**Week 3 (Sept 9 – Sept 15) All assignments for this week will be due Sunday, Sept 15 @ 11pm.**

- Print and complete notes for section 2-3 by watching video lecture posted on blackboard.
- Homework 4: 2-3 (located in MML)
- Quiz 2 (located in MML)
- Print and complete notes for section 3-1 by watching video lecture posted on blackboard.
- Homework 5: 3-1 (located in MML)
- Review 1 (optional and does not have to be turned in)

**Week 4 (Sept 16 – Sept 22) All assignments for this week will be due Sunday, Sept 22 @ 11pm.**

- Quiz 3 (located in MML)
- Test 1 (taken in class Monday, September 16<sup>th</sup>)
- For a free 100% HW grade scan and upload your unit 1 notes into the “Unit 1 Notes Turn in Link” in Blackboard.
- Print and complete notes for sections 3-2 and 3-3 by watching video lecture posted on blackboard. Place notes into a binder and be prepared to scan and email them to instructor at the end of the unit.
- Homework 6: 3-2 (located in MML)
- Homework 7: 3-3 (located in MML)

**Week 5 (Sept 23 – Sept 29) All assignments for this week will be due Sunday, Sept 29 @ 11pm.**

- Quiz 4 (located in MML)
- Print and complete notes for sections 3-4 and 3-5 by watching video lecture posted on blackboard. Place notes into a binder and be prepared to scan and email them to instructor at the end of the unit.
- Homework 8: 3-4 (located in MML)
- Homework 9: 3-5 (located in MML)
- Quiz 5 (located in MML)
- Print and complete notes for section 4-1 by watching video lecture posted on blackboard. Place notes into a binder and be prepared to scan and email them to instructor at the end of the unit.
- Homework 10: 4-1 (located in MML)

**Week 6 (Sept 30 – Oct 6) All assignments for this week will be due Sunday, Oct 6 @ 11pm.**

- Print and complete notes for sections 4-2 and 4-3 by watching video lecture posted on blackboard. Place notes into a binder and be prepared to scan and email them to instructor at the end of the unit.
- Homework 11: 4-2 (located in MML)
- Homework 12: 4-3 (located in MML)
- Quiz 6 (located in MML)

**Week 7 (Oct 7 – Oct 13)**

- **Begin working on the TEKS Investigation Project.**
- Review 2 (optional and does not have to be turned in)
- Test 2 (taken in class, October 9th)
- For a free 100% HW grade scan and upload your unit 2 notes into the “Unit 2 Notes Turn in Link” in Blackboard.

**Week 8 (Oct 14 – Oct 20) All assignments for this week will be due Sunday, Oct 20 @ 11pm.**

- Print and complete notes for sections 5-1 and 5-2 by watching video lecture posted on blackboard. Place notes into a binder and be prepared to scan and email them to instructor at the end of the unit.
- Homework 13: 5-1 (located in MML)
- Homework 14: 5-2 (located in MML)
- Quiz 7 (located in MML)
- Print and complete notes for section 6-1 by watching video lecture posted on blackboard. Place notes into a binder and be prepared to scan and email them to instructor at the end of the unit.
- Homework 15: 6-1 (located in MML)

**Week 9 (Oct 21 – Oct 27) All assignments for this week will be due Sunday, Oct 27 @ 11pm.**

- Print and complete notes for sections 6-2 and 6-3 by watching video lecture posted on blackboard. Place notes into a binder and be prepared to scan and email them to instructor at the end of the unit.
- Homework 16: 6-2 (located MML)
- Homework 17: 6-3 (located MML)
- Quiz 8 (located in MML)

**Week 10 (Oct 28– Nov 3) All assignments for this week will be due Sunday, Nov 3 @ 11pm.**

- Print and complete notes for section 6-4 by watching video lecture posted on blackboard. Place notes into a binder and be prepared to scan and email them to instructor at the end of the unit.
- Homework 18: 6-4 (located in MML)
- Quiz 9 (located in MML)
- **TEKS Investigation Project Due - It must be uploaded to the "Turn in Link" in Blackboard.**
- Review 3 (optional and does not have to be turned in)

**Week 11 (Nov 4 – Nov 10) All assignments for this week will be due Sunday, Nov 10 @ 11pm.**

- Test 3 (taken in class Monday, November 4th)
- For a free 100% HW grade scan and upload your unit 3 notes into the "Unit 3 Notes Turn in Link" in Blackboard.
- Print and complete notes for sections 7-1 by watching video lecture posted on blackboard. Place notes into a binder and be prepared to scan and email them to instructor at the end of the unit.
- Homework 19: 7-1 (located in MML)

**Week 12 (Nov 11 – Nov 17) All assignments for this week will be due Sunday, Nov 17 @ 11pm.**

- Print and complete notes for sections 7-2 by watching video lecture posted on blackboard. Place notes into a binder and be prepared to scan and email them to instructor at the end of the unit.
- Homework 20: 7-2 (located in MML)
- Quiz 10 (located in MML)
- Print and complete notes for sections 7-3 by watching video lecture posted on blackboard. Place notes into a binder and be prepared to scan and email them to instructor at the end of the unit.
- Homework 21: 7-3 (located in MML)
- Print and complete notes for section 7-4 by watching video lecture posted on blackboard. Place notes into a binder and be prepared to scan and email them to instructor at the end of the unit.
- Homework 22: 7-4 (located in MML)
- Quiz 11 (located in MML)

**Week 13 (Nov 18 – Nov 24) All assignments for this week will be due Sunday, Nov 24 @ 11pm.**

- Print and complete notes for sections 7-5 by watching video lecture posted on blackboard. Place notes into a binder and be prepared to scan and email them to instructor at the end of the unit.
- Homework 23: 7-5 (located in MML)
- Print and complete notes for sections 8-1 by watching video lecture posted on blackboard. Place notes into a binder and be prepared to scan and email them to instructor at the end of the unit.
- Homework 24: 8-1 (located in MML) Print and complete notes for sections 8-2 by watching video lecture posted on blackboard. Place notes into a binder and be prepared to scan and email them to instructor at the end of the unit.
- Homework 25: 8-2 (located in MML)

**Week 14 (Nov 25– Dec 1) All assignments for this week will be due Sunday, Dec 1 @ 11pm.**

- Print and complete notes for sections 8-3 by watching video lecture posted on blackboard. Place notes into a binder and be prepared to scan and email them to instructor at the end of the unit.
- Homework 26: 8-3 (located in MML)
- Quiz 12 (located in MML)
- Review 4 (optional and does not have to be turned in)
- *November 27– 29 Thanksgiving Holiday*

**Week 15 (Dec 2 – Dec 8) All assignments for this week will be due Sunday, Dec 8 @ 11pm.**

- Test 4 (taken in class Monday, December 2<sup>nd</sup>)
- For a free 100% HW grade scan and upload your unit 4 notes into the “Unit 4 Notes Turn in Link” in Blackboard.
- **Review for comprehensive final.**
- *December 2<sup>nd</sup> is the last day to drop a fall course.*

**Week 16 – Final Exam Week**

- **Final Exam Monday December 9<sup>th</sup> 1:00pm – 3:00 pm**

Here is a list of the sections that will be covered on the quizzes and tests.

Quiz 1: 1-1, 1-2

Quiz 2: 2-2, 2-3

Quiz 3: 3-1

Quiz 4: 3-2, 3-3

Quiz 5: 3-4, 3-5

Quiz 6: 5-1, 4-2, 4-3

Quiz 7: 5-1, 5-2

Quiz 8: 6-1, 6-2

Quiz 9: 6-3, 6-4

Quiz 10: 7-1, 7-2

Quiz 11: 7-3, 7-4

Quiz 12: 7-5, 8-1, 8-2, 8-3

Test 1: 1-1, 1-2, 2-2, 2-3, 3-1

Test 2: 3-2, 3-3, 3-4, 3-5, 4-1, 4-2, 4-3

Test 3: 5-1, 5-2, 6-1, 6-2, 6-3, 6-4

Test 4: 7-1, 7-2, 7-3, 7-4, 7-5, 8-1, 8-2, 8-3

**South Plains College**  
**Common Course Syllabus: MATH 1350**  
**Revised July 2023**

**Department:** Mathematics, Engineering, and Computer Science

**Discipline:** Mathematics

**Course Number:** MATH 1350

**Course Title:** Fundamentals of Mathematics I

**Available Formats:** conventional and internet

**Campuses:** Levelland

**Course Description:** This course is intended to build or reinforce a foundation in fundamental mathematics concepts and skills. It includes the conceptual development of the following: sets, functions, numeration systems, number theory, and properties of the various number systems with an emphasis on problem solving and critical thinking.

**Prerequisite:** Successful completion with a grade of 'C' or better in MATH 1314.

**Credit:** 3 **Lecture:** 3 **Lab:** 0

**Textbook:** *A Problem Solving Approach to Mathematics for Elementary School Teachers*, Billstien, Libeskind, and Lott, 2018, 13<sup>th</sup> Edition, Pearson Education.

**Supplies:** Please see the instructor's course information sheet for specific supplies.

**This course partially satisfies a Core Curriculum Requirement:** Mathematics Foundational Component Area (020)

**Core Curriculum Objectives addressed:**

- **Communications skills**—to include effective written, oral and visual communication
- **Critical thinking skills**—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Empirical and quantitative competency skills**—to manipulate and analyze numerical data or observable facts resulting in informed conclusions

**Student Learning Outcomes:** Upon completion of this course and receiving a passing grade, the student will be able to:

1. Explain and model the arithmetic operations for whole numbers and integers.
2. Explain and model computations with fractions, decimals, ratios, and percentages.
3. Describe and demonstrate how factors, multiples, and prime numbers are used to solve problems.
4. Apply problem-solving skills to numerical applications.
5. Represent and describe relationships among sets using the appropriate mathematical terminology and notation.
6. Compare and contrast structures of numeration systems.

**Student Learning Outcomes Assessment:** A pre- and post-test questions will be used to determine the extent of improvement that the students have gained during the semester

**Course Evaluation:** There will be departmental final exam questions given by all instructors.

**Attendance/Student Engagement Policy:** Attendance and engagement are the most critical activities for success in this course. The instructor maintains records of the student's attendance and submission of assignments throughout the semester. The student is expected to attend at least eighty percent (80%) of the **total** class meetings **and** submit at least eighty percent (80%) of the **total** class assignments to have the best chance of success. If the student fails to meet these minimum requirements, the instructor may remove the student from the class with an X, upon their

discretion, to help the student from harming their GPA. If the student can not receive an X, the instructor will assign an F.

Plagiarism violations include, but are not limited to, the following:

1. Turning in a paper that has been purchased, borrowed, or downloaded from another student, an online term paper site, or a mail order term paper mill;
2. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
3. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them; or
4. Missing in-text citations.

Cheating violations include, but are not limited to, the following:

1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, text messaging, internet, apps) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain an unfair advantage;
5. Taking an examination for another;
6. Altering grade records;
7. Copying another's work during an examination or on a homework assignment;
8. Rewriting another student's work in Peer Editing so that the writing is no longer the original student's;
9. Taking pictures of a test, test answers, or someone else's paper.

**Student Code of Conduct Policy:** Any successful learning experience requires mutual respect from the student and the instructor. Neither the instructor nor the student should be subject to others' rude, disruptive, intimidating, aggressive, or demeaning behavior. Student conduct that disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.

For information regarding official South Plains College statements about intellectual exchange, disabilities, non-discrimination, Title IX Pregnancy Accommodations, CARE Team, and Campus Concealed Carry, please visit <https://www.southplainscollege.edu/syllabusstatements/>.

South Plains College policies, return to campus plan, and protocols regarding COVID-19 can be found here: <https://www.southplainscollege.edu/emergency/covid19-faq.php>.

**SPC Bookstore Price Match Guarantee Policy:** If you find a lower price on a textbook, the South Plains College bookstore will match that price. The difference will be given to the student on a bookstore gift certificate! The gift certificate can be spent on anything in the store.

If students have already purchased textbooks and then find a better price later, the South Plains College bookstore will price match through the first week of the semester. The student must have a copy of the receipt and the book has to be in stock at the competition at the time of the price match.

The South Plains College bookstore will happily price match BN.com & books on Amazon noted as *ships from and sold by Amazon.com*. Online marketplaces such as *Other Sellers* on Amazon, Amazon's Warehouse Deals, *fulfilled by Amazon*, BN.com Marketplace, and peer-to-peer pricing are not eligible. They will price match the exact textbook, in the same edition and format, including all accompanying materials, like workbooks and CDs.

A textbook is only eligible for price match if it is in stock on a competitor's website at time of the price match request. Additional membership discounts and offers cannot be applied to the student's refund.

Price matching is only available on in-store purchases. Digital books, access codes sold via publisher sites, rentals and special orders are not eligible. Only one price match per title per customer is allowed.

Note: The instructor reserves the right to modify the course syllabus and policies, as well as notify students of any changes, at any point during the semester.