

CSME 2414 (4:2:8)

COURSE SYLLABUS

SOUTH PLAINS COLLEGE COSMETOLOGY

DEPARTMENT OF PROFESSIONAL

SERVICES & ENERGY

LEVELLAND CAMPUS

UPDATE: August 27th, 2018

COURSE SYLLABUS

Course Title: CSME 2414

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Office Hours: 3-4 Monday-Thursday
8-12 Friday

SOUTH PLAINS COLLEGE IMPROVES EACH STUDENT'S LIFE

GENERAL COURSE OUTLINE

Suggested Prerequisite: A valid Texas Department of Licensing and Regulation license and a high school diploma or GED.

Course Level: Intermediate

Course Description: A continuation of the fundamentals of instructing cosmetology students.

End-Of-Course Outcomes: Demonstrate effective classroom/clinic management; and implement teaching methodologies and lesson plans. Upon completion of this course the student will:

- Possess knowledge and conduct proper management of the classroom and lab. Utilize teaching methodologies.
- Prepare a notebook of lesson plans.

Academic Integrity:

It is the aim of the Cosmetology faculty of South Plains College to foster spirit of complete honesty and a high standard of integrity. The attempt of any student to present his or her own work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense and renders the offender liable to serious consequences, possibly suspension. Students should refer to the "South Plains College General Catalog" policy regarding consequences for cheating and plagiarism (see "Academic Integrity" as well as "Student Conduct" sections in catalog). At times, working with other students is encouraged for some assignments and meets SCANS competencies C-9 through C-14. If you have any question as to whether you may work with other students on any assignment, **ASK YOUR INSTRUCTOR TEACHING THIS COURSE.**

SCANS and FOUNDATION SKILLS: This course covers SCANS OCCUPATIONAL COMPETENCIES C1-20 and FOUNDATION SKILLS F1-17.

Verification of Workplace Competencies: Successful completion of this course permits qualified students to enroll for specifically restricted skill course that can lead to Texas Department of Licensing and Regulation operator's Licensure. Students who do not meet criteria for restricted enrollment will be counseled regarding their workplace competencies and career goals/objectives.

Specific Course/Instructor Requirements:

A. Textbooks:

- Milady's Standard Textbook of Cosmetology.
- Milady's Master Educator Exam Review Book.
- Milady's Master Educator Student Course Book.
- Guidelines for the Texas Department of Licensing and Regulations Examination.

Course Outline:

CSME 2414 students will demonstrate competencies in the following tasks:

- Demonstrate an understanding of proper classroom and lab management.
- Implementing of teaching methodologies.
- Create lesson plans.

Accommodations:

South Plains College strives to accommodate the individual needs of all students in order to enhance their opportunities for success in the context of a comprehensive community college setting. It is the policy of South Plains College to offer all educational and employment opportunities without race, color, national origin, religion, gender, disability or age (SPC Equal Opportunity Policy General Catalog).

Diversity Statement:

In this class, the teacher will establish and support an environment that values and nurtures individual and group differences and encourages engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. By promoting diversity and intellectual exchange, we will not only mirror society as it is, but also model society as it should and can be.

ADA Statement:

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting an accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office through the guidance and Counseling Centers at Reese Center (Building 8) 716-4606, or Levelland (Student Services Building) 716-2577.

Title IX Pregnancy Accommodations Statement:

If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact Chris Straface, Director of Health and Wellness at 806-716-2362 or email cstraface@southplainscollege.edu for assistance.

Campus Concealed Carry syllabus statement:

Campus Concealed Carry - Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in South Plains College buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and South Plains College policy, license holders may not carry a concealed handgun in restricted locations. For a list of locations, please refer to the SPC policy at:

http://www.southplainscollege.edu/human_resources/policy_procedure/hhc.php

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all South Plains College campuses. Report violations to the College Police Department at 806-716-2396 or 9-1-1.

Absences:

Please refer to the "South Plains College Cosmetology Handbook" that you received on your first day of class in the Cosmetology program.

I _____ have received a copy of CSME 2414 syllabi for South Plains College Cosmetology. The course syllabi has been reviewed with me, I understand and agree to all of the requirements of this course.

Signature _____

Date _____